

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
HELD ON SEPTEMBER 12, 2023**

The Board of Directors of the Olmos Park Economic Development Corporation met on Tuesday, September 12, 2023, at 6:00 p.m. at City Hall in the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas for considering the following agenda. Members of the Board of Directors present were President Ronald Hornberger, Dr. Travis Block, Angela Clark, and Dr. Kenneth Kirlin. Members not present were Councilwoman Dusek, Keri Moses and Tess Harden. Also present were City Manager, Celia DeLeon; City Secretary, Kyndra Munoz; and City Attorney, Dan Santee.

Call meeting to order and determination of quorum.

The meeting was called to order at 6:04 p.m. by President Hornberger; roll call was taken, and a quorum was announced.

Citizens to be heard. (This is the time provided for citizens to address the Board on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please limit remarks to a period not to exceed three minutes. Please state your name and address for the record.) After these 3 minutes have ended, please note that no other comments or questions will be entertained unless an individual is granted permission to speak on the request of the EDC President or other presiding officer. Please state your name and address for the record).

There were no citizens to be heard.

Review and discuss minutes of August 8, 2023 Board meeting; take possible action.

Dr. Kenneth Kirlin moved to approve the minutes of August 8, 2023 Board meeting.

Dr. Travis Block seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on draft FY 2024 budget

President Hornberger stated I have a question regarding the SAWS bill. The September monthly report shows a SAWS bill for \$353 but the budget has a total project line item of \$2,000. How much does this fluctuate every month?

City Manager Celia DeLeon stated the reason for the high bill is because we increased the frequency of the watering due to the heat. We will go back to the normal watering schedule of twice a week where our bills were averaging \$20 a month.

Celia DeLeon stated I also want to update you on the Knox Box project. We have closed out this project and removed it from next years budget. The Fire Chief has completed installation of the Knox Box's.

Dr. Kenneth Kirlin stated one thing we can continue do for the Knox Box project is tell owners they can come to the EDC and ask for assistance with the Knox Box.

Celia DeLeon stated we can do that and will inform owners of that option.

Dr. Travis Block moved to approve the FY 2024 budget.

Angela Clark seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on the shoplocal.com website, and possibly advertising for local businesses for revenue and incentives to attract new businesses to Olmos Park

Dr. Travis Block stated I will get the website sent out to Kyndra to distribute to all Board members.

President Hornberger stated we will discuss this item next month.

Discussion and possible action on cleaning up the communication lines on utility poles in the business district (McCullough Avenue)

Celia DeLeon stated Councilwoman Dusek would like to speak on this item, so we will bring it back next month for discussion.

Discussion and possible action on designating a Christmas decoration committee

Celia DeLeon stated Angela Clark has volunteered to be a part of the Christmas decoration committee. I will meet with Angela to discuss contacts and procedures for Holiday decorating.

Review and discuss Financial Reports, including EDC expenditures, review invoices and allocations and monthly treasurer report; take possible action.

Celia DeLeon stated I have added the invoice from Andres Lawn and Tree for our third quarter landscaping service at the McCullough Corridor Project.

Dr. Kenneth Kirlin moved to approve the financial reports including EDC expenditures, reviewed invoices and monthly treasurer report.

Dr. Travis Block seconded the motion.

The vote in favor of the motion was unanimous.

Discuss liaison issues with businesses take possible action

There were no other liaison issues with businesses to discuss.

Discuss administrative items and future agenda items.

There were no other administrative items or future agenda items to discuss.

There was no other business and the meeting adjourned at 6:14 p.m.

Ronald Hornberger
President

Kyndra Munoz
City Secretary